

Accounting

JEEVES ENTERPRISE

The Organic Business System



Financial functioning is of central importance to companies and also, therefore, to Jeeves Enterprise. Jeeves General Ledger manages all business data required for ongoing accounting and booking, budgets, and forecasts, as well as internal and external reporting.

Jeeves Enterprise is an integrated business system, based on a philosophy of openness and standards, flexibility and adaptability, stability and low total cost of ownership. Jeeves Enterprise has been developed for companies with vision, independence and power of initiative.

Jeeves General Ledger gives power of initiative

Jeeves Enterprise contains a set of powerful adaptation tools and operational function modules, which enable you to develop your company's processes with support in telecommunication, the Internet etc. Because nearly all business logic is in the database, it is also open to third party applications and external systems. This gives the option of building applications and integrating with new and already existing systems within your company.

Multi-company management

Jeeves General Ledger, Jeeves Ledgers and Jeeves Fixed Assets can all manage several companies in one and the same database. All companies that administer more than one company can use this function. You change companies via a drop-down menu or by entering the company code.

Following up with 7 account segments and projects

Jeeves Enterprise is a very powerful aid in the planning and control of operations. The management

functions are based on the fact that Jeeves General Ledger gives the option of having a multidimensional classification of business events. Transactions allow accounting in 7 different account segments, as well as projects. In addition to account numbers and projects, you can select the classification segments for the remaining 6 segments. In this way, transactions can be linked to cost unit, product, seller or market activities.

A project is handled as a separate account segment. This is not connected to a fiscal year, but runs until the project is completed.

Posting rules and templates

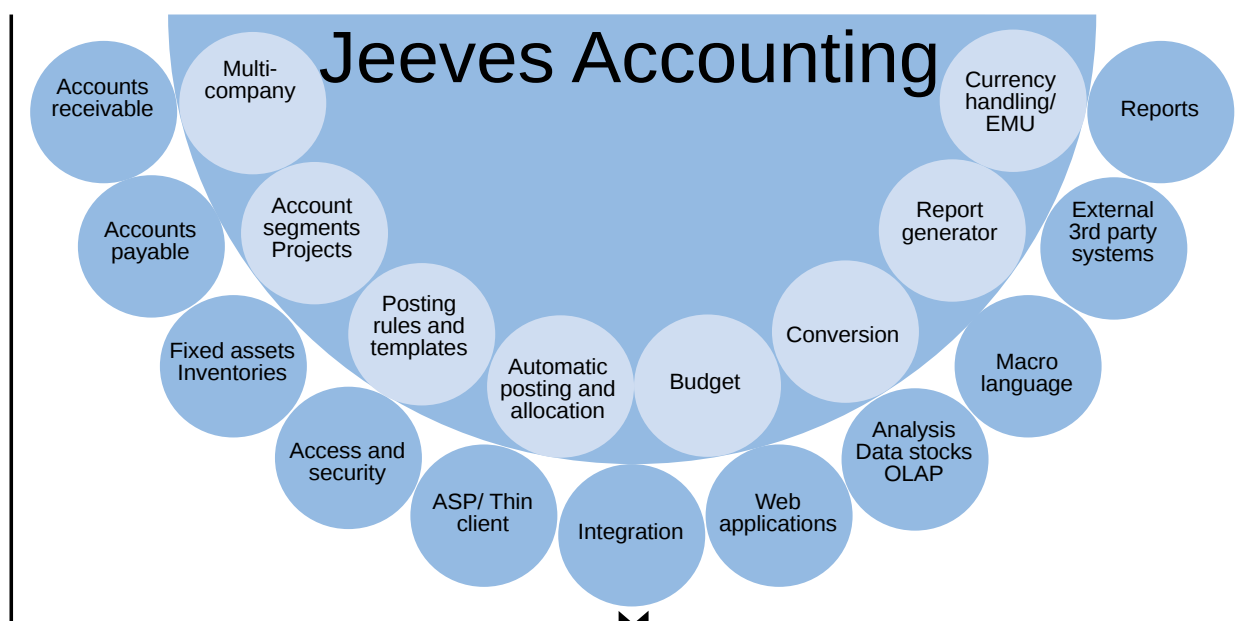
With Jeeves General Ledger you receive strong support in your daily work. Posting rules are defined for each account segment from one account. You can also define relationship checks for each individual segment and in this way you can, for example, define which cost centers are used for a certain account and vice versa. By using posting templates you can incorporate support for regular, recurring postings.

Unlike posting rules, posting templates are not obligatory, but give you the freedom of departing from the pre-defined posting.

When making entries manually, you can also get help with automatic posting and allocation, as well as code completion, using pre-defined rules. In addition, you can define templates for periodical fixed postings, such as accrued income and prepaid costs (period templates).

Automatic posting and allocation

The fastest and safest way to get things done in Jeeves Accounting is to allow Jeeves to do the job for you. Accounting is an operational function that



gains great advantages in efficiency and quality from automation.

Jeeves Enterprise has a large set of different tools for automating routines and repetitive tasks.

Automatic posting and allocation is one such function. At the change of period or at another time of your choice, you can have for instance social contributions and holiday charges calculated and posted. Joint costs can be distributed in a corresponding way among different result units.

Budget with Jeeves Workflow

Budget work is a process that affects all cost and income points in the operation and involves all function areas in the company. The budget is worked through during an intensive period and is then followed up during the year of operation.

The entire business process can be planned and controlled with Jeeves Workflow. The workflow in the budget work is presented graphically and includes both activities of those responsible for the budget and functions executed in Jeeves General Ledger or in a third party system. The graphic workflow description can also be used as a menu in which you start an activity by clicking on its icon. The flow is controlled by program functions being automatically started or by activities that are triggered by means of an e-mail to the person responsible for the budget. Activities are displayed as started, completed, in progress, queued or error mode. Subsequent activities cannot be started until the previous one is completed and re-iterations can, of course, be integrated into the budget work.

Access and security

Companies quoted on the stock exchange have a duty to keep the dissemination of information in check. Jeeves Enterprise includes all the control functions needed to fulfill this requirement. Initially, users have full rights to all information in the database and can be excluded from access to certain data. This is much easier to administer than being obliged to specify rights for each user and table in the database.

Data capture and conversion

It is a fundamental aspect of all business activity that all transactions and events should be accountable - as a basis for decisions and for execution of commitments to owners and the community, for example. The advantage of an integrated business system is that data will only have to be entered manually once and are then kept in a database by means of all the information flows and processes in the company.

The philosophy behind Jeeves Enterprise is to offer the greatest possible openness to make that vision achievable even when transactions and business events cannot be captured by Jeeves Enterprise directly at the "source". Today, more and more business transactions are processed more or less

automatically by electronic commerce systems.

Jeeves Enterprise has a wide range of tools to enable you to achieve easily various degrees of integration with such systems. The minimum requirement is that transactions can be posted from these external systems on an ongoing basis. Companies in, say, the financial sector make regular conversions in Jeeves General Ledger with Jeeves Enterprise.

Reports

With Jeeves template manager, you can edit your report printouts easily, you can add and delete fields, move fields, change fonts, link bitmap files etc. You can design several layouts for the same report. Crystal Reports (runtime version) is completely integrated into Jeeves Enterprise. This means that you can draw up your own reports in Crystal Reports and then have them integrated into Jeeves Enterprise.

Currency handling and common currencies

Globalization is driven by the IT development with e-commerce, as well as within our immediate surroundings, in particular the EU with the EMU and the Euro. Today, web commerce makes it much easier to get started in international business, and so your business system must be capable of handling multiple currencies.

EMU means that your system must also be able to deal with the Euro in the same way as the national currency. Jeeves Enterprise handles an unlimited number of foreign currencies and keeps track of the exchange rate date. Jeeves Accounting is completely adapted to the EMU, which means that you can use the Euro as a currency of equal merit to the national currency.

Macro language and development of operation

Accounting involves processing large quantities of data and turning them into information to gain deeper knowledge of operations. Because it has to be done in a standardized, structured and secure way, there is much to gain by automating these routines.

This can be done with the aid of Macro language, which is a very powerful tool for making your own adjustments in Jeeves Enterprise. The Macro language is based on Pascal syntax and SQL procedures.

Thin client for virtual companies

Jeeves Enterprise 7.0 has a whole new architecture with a Client/Server application divided into three layers. The new architecture means that the users run Jeeves Enterprise on the Internet with what is called a thin client. Any user can download the client to a PC, wherever and whenever they want.

Jeeves Enterprise operations can be outsourced to an Application Service Provider (ASP). With Jeeves Virtual Client, your company does not have to be responsible for operating networks and systems, but can continue to run Jeeves Enterprise as before.